

1. My Media Mall (MMM)

- a. On your computer, go to www.mymedimall.net or access My Media Mall through the library's website at itascalibrary.org
- b. From the library website, click on **My Media Mall** in the eLibrary section of the page.

2. Finding eBooks

- a. In MMM, **sign in** (upper right corner). In the drop-down menu choose Itasca Community Library. Enter your **ICL card number and PIN**.
- b. Search for an eBook or audiobook in the box next to the magnifying glass, or browse for titles.
- c. Click on **Advanced Search** and choose **Kindle Book** under **All Formats**.
- d. If you don't want to wait for a book, check the **Show only titles with copies available box**.

3. Place a hold

- a. If you search for a eBook without limiting it to only available copies the book might be checked out. You can see how many copies the library owns and how many people are on hold by tapping the title of the eBook. Tap on the eBook then tap **Place a hold**.
- b. Available books will have a black icon in the top right corner and checked out books will have a gray icon.

- c. When your hold becomes available it will **automatically** check out to your account. You can turn this feature off in the Holds section of your MMM account. If you turn the auto-checkout off then you will have three days to check out the book once it is available.

4. Borrow

- a. When you see an available eBook you want, click the cover, then click borrow.
- b. After you borrow the eBook click **download**, then **Kindle Book**, then **confirm and download**.

5. Downloading your Kindle eBook.

- a. After clicking confirm and download you will be transferred to the Amazon website.
- b. Click **Get Library Book** in the green box on the right.
- c. Sign in to your Amazon account.
- d. Confirm that the eBook will Deliver to your Kindle.
- e. Click continue and your eBook will download and appear on your Kindle.